



ROW USE APPLICATION

(OFFICE USE ONLY)

WO#: _____ R&B DISTRICT #: _____ DATE RECEIVED: _____

ROW USE PERMIT FEE: Depends on utility work performed; determined by County Engineering

When filling out the application please use blue or black ink. Incomplete applications are not considered filed. The application will need to be *complete* and include the following:

- ☐ Aerial sketch illustrating where work will be performed
- ☐ Financial guarantee (bond, letter of credit, Delta County as additionally-insured, etc.)

We accept Cash, Check and all major Debit/Credit Cards (service fee applied at check out)

Please make checks payable to **DELTA COUNTY**

If you wish to pay online, you can do so [here](#). Please make sure you include the term “ROW Use/Utility” in the Payment Notes.

GENERAL INFORMATION

SITE ADDRESS: _____

NEAREST PUBLIC ROAD: _____

ASSESSOR’S ACCOUNT (R#) OR PARCEL ID: _____

DESCRIPTION (Please describe the utility work being proposed): _____

PROPERTY OWNER(S): _____

MAILING ADDRESS: _____

PHONE: _____

E-MAIL: _____

- ☐ Check here if property owner is same as applicant

APPLICANT(S): _____

MAILING ADDRESS: _____

PHONE: _____

E-MAIL: _____

Note: If Applicant is not the owner, authorization (e.g., Power of Attorney), from the owner(s) of all properties associated with this permit is **REQUIRED**



ACKNOWLEDGEMENT AND AUTHORIZATION

The undersigned authorizes Delta County to proceed with processing this application under the requirements of the applicable Delta County codes/regulations, and to access the property as needed to verify/assess information related to this application.

I hereby certify that the information provided herein is complete and accurate to the best of my knowledge. Also, I hereby certify that I am the property owner or that I, the undersigned, am authorized to act on the property owner's behalf.

Applicant Signature: _____ DATE: _____

Owner Signature: _____ DATE: _____

Separate letter(s) with owner(s) authorization is acceptable.

ROADS/RIGHTS-OF-WAY

Work within a County Right-of-Way (ROW) such as boring, cutting, weed control requires a ROW Use Permit. Complete this section if you plan any work adjacent to or within a road/right-of-way.

What type of utility work will be performed in the County ROW? Please check all boxes that apply.

- ☐ BORING. Approximate distance of proposed boring: _____ feet
- ☐ TRENCHING or DIGGING. Approximate distance: _____ feet/miles
- ☐ PLOWING. Approximate distance: _____ feet/miles
- ☐ ROAD CUT. Approximate width and length of proposed cut: _____ feet
 - ☐ GRAVEL
 - ☐ OIL or PAVED
- ☐ ACTIVITY IN THE RIGHT-OF-WAY

ACKNOWLEDGEMENTS - Please initial the following acknowledging that you have read, understand and agree with these terms:

_____ *County Engineering has up to ten (10) business days from the date the application is received, to review applications and issue a Permit.*

_____ *Permittee hereby assumes, releases and agrees to indemnify, defend, and protect and save the County of Delta harmless from and against any loss of and/or damage to the property of the County of Delta, third parties or the Permittee's facilities, and all loss and/or damage on account of injury to or death of any person whomsoever, arising at the time, caused by or growing out of the occupation of Delta County Road right- of-way to Permittee's facilities or any part thereof, including, but not limited to, installation, adjustment, relocation, maintenance or operation, or removal of existing facilities, unless such loss and/or damage arise from the sole negligence or willful conduct of the County of Delta or its employees or agents.*